



Required Deposits for Tours, Independent Birding Ventures, Extensions & other travel services are as follows:

- a) **\$500 per person** for travel in mainland USA and Canada, excluding tours labeled as Special Departures.
- b) **\$750 per person** for travel in Europe, Central America, Trinidad & Tobago and the Caribbean, excluding tours labeled as Special Departures.
- c) **\$1000 per person** for travel in Alaska, Hawaii, all other International Destinations, and tours labeled as Special Departures, excluding Cruises and Safaris.
- d) **\$2000 per person** for travel on Cruises and Safaris. Deposits for these categories are higher because all or a portion of your deposit must be paid immediately to operators or specialty lodges to hold space, and travel logistics may involve internal flights that may not be refundable. These deposits will be subject to additional cancellation penalties beyond the administrative fee.
- e) **\$250 per person** for Pre-or-Post Tour Extensions if over 3 nights.
- f) Cruises and Safaris are booked with a partner company and are subject to their deposit schedule, cancellation policy, and Terms & Conditions. Please contact the Naturalist Journeys office or refer to your cruise or safari itinerary for further detail.

Balance of Payment Schedule:

- 90 days prior to departure for tours with deposits of \$500 - \$750 per person.
- 120 days prior to departure for tours with deposits of \$1000
- 150 days prior to departure for tours with deposits of \$2000 or higher will have an interim payment of an additional 25% of the balance due at this time, with the balance of payment due in full 120 days prior to departure.
- Payment in full is required for all tours when booking within 90 or 120 days prior to departure according to tour or travel service type detailed above. On tours with interim payment at 150 days, the deposit and interim payment will be due if booking within 150 days.

Deposit Penalty:

Deposits become non-refundable and non-transferable on the date that final payment is due. Prior to that date (typically 90 or 120 days based on category) deposits are refundable less a \$200 per person handling fee. Prior to that date will be no penalty if your deposit is transferred to the same or another tour with future dates within 18 months from the date of cancellation or to the same IBV within 12 months of the cancellation.

Cancellation Policy - When You Cancel Services:

Cancellation for a Tour, IBV, Cruise, Safari or Specialty Departure must be made in writing.

If cancellation is made in writing more than 91 /121 / 151 days according to the deposit stipulations stated above, your deposit will be refunded less a \$200 per person administrative fee and associated payment handling fee of 3% if applicable. There is no administrative fee if you opt to move your deposit to another tour upon cancellation in writing more than 91/121/151 days; your deposit retains full value

for up to 18 months for a tour and up to 12 months if an IBV. Rates and availability are subject to the year in which you participate in the tour.

Please note that Cruise, Safari, and Special Departure deposits are subject to terms and conditions of the cruise or safari company or specialty lodges we contract with. These are primary over Naturalist Journeys terms and conditions and may be fully non-refundable.

Upon final payment for travel at 90 days or final or interim payment at 120 days, according to the deposit stipulations stated above, all tour payments and travel fees are no longer refundable. We strongly recommend that you cover your investment with trip insurance. Once the final payment due date is reached there is **NO REFUND FOR ANY REASON**. Your space may be transferable to another person that you designate in the same room type booked, less any reservations such as in-country air made for a specific person, up until 61 days prior to departure.

In the unusual circumstances that we reach an interim or final payment due date and the tour is not yet confirmed with the minimum number of people, we will notify you that the tour status is a 30-day decision delay, which means that your tour remains in the status of pending confirmation. Only one 30-day extension will occur, and all efforts will be made to confirm the tour on or before the end of this 30-day extension. You are not at risk of a penalty until services are confirmed. A 150-day category delay will extend to 120 days, 120-day category delay will extend to 90 days, and a 90-day category delay (US and Canada only) will extend to 60 days at which time a final tour decision will be made. If you prefer to cancel upon notice of a 30-day decision delay, your deposit will be refunded less a \$200 administrative fee or there will be no penalty if your deposit is transferred to the same or another tour within 18 months or to the same IBV within 12 months of your cancellation date. If you decide to transfer, you will be responsible for any price increase on the same tour/IBV or difference in price if transferred to another tour.

NO REFUND will be made for lost nights or services due to flight delays or cancellation, including weather delays.

NO REFUND will be made for portions of your tour or travel services that you choose to opt out of such as guided walks or meals.

NO REFUND will be made for any unused portion of the tour or for "no shows".

This policy and fee schedule also applies to pre- and post- tour extensions.

CANCELLATION POLICY IF WE CANCEL SERVICES:

If we are unable to confirm the tour after a 30-day extension (rare) you may receive a full refund or apply all funds to another journey of your choice. If a tour must be cancelled or rescheduled due to circumstances beyond our control, such as a natural disaster, disease outbreak, global pandemic, warfare, or other circumstances considered to be an Act of God / Force Majeure, you will be given options for reimbursement or rescheduling based on the timing of this situation and whether we can retrieve full funds or credit for services paid to vendors. We will always provide reschedule options.

Note for our Single Travelers:

If you request, and are willing to pay the single supplement to have your own room, please be sure to confirm this upon registration. No additional deposit is required; but all single accommodations are

subject to availability on some departures. If you are traveling on your own but wish to share, you will be billed at the Single rate. If you find someone to share, we will refund the difference between the Single and Double rate once that change in accommodation is confirmed.